

Tournament Preparation

Team Check-in:

Teams should not enter the Competition or Pit areas (and potentially the building) prior to the announced time of arrival. Host organizations are typically completing last minute setup and volunteer orientation and cannot accommodate early arrivals.

Teams must bring a **PRINTED** copy of the completed roster from the FIRST portal (completed consent for all students and mentors). Information on the venue specific Registration Process will be distributed prior to the event. Please review these materials carefully.

Safety:

All Team members (students, mentors, parents, friends, siblings) must bring their own safety glasses. Safety glasses must be properly worn at all times in the Pits and the Competition area. Team members not wearing safety glasses will be asked to leave the area. Repeated violations will result in the distribution of a yellow card to the team followed quickly by a red card if the behavior continues.

Judging:

Teams will be notified of their judging interview and inspection times prior to the tournament. Judging interview times cannot be rescheduled. If your team is in the inspection process they will need to leave and go to judging.

Qualifier Judging Interviews will be 10 minutes. Teams will be allowed up to 5 minutes for a presentation to the Judges.

Teams should bring their Engineering Notebook and Control Award Application to the Judging Room. Please remove the Control Award from your Notebook before handing to the Judges. Teams should also bring their robot. Please be sure your team number is on the outside front cover of your Notebook.

Teams must pick up their Engineering Notebooks at the end of the day at the Registration Table or other location announced at the Tournament.

The Compass and Promote Awards will **not** be awarded at Qualifiers.

Inspections:

Teams will be given an Inspection time that should not conflict with Judging. The schedule assumes that teams come to the event ready for inspection and have completed the self-inspection check lists. Teams should bring their completed inspection check-list to the inspection area and hand them to the corresponding inspector. A new Inspection form will be completed and retained by the Inspectors. A team will be given one Driver Badge after passing Robot Inspection and one Driver Badge after passing Field Inspection. The Coach Badge will be distributed at the Drivers' meeting. **Please return all badges to the Registration table when you retrieve your Engineering Notebook at the end of the day.**

Additional Information:

Your team will have a single outlet in your pit. Please bring a power strip. Teams may not use additional outlets at the venue at any time.

Review the Game Manuals (Parts 1 and 2) and the forum prior to the event.

The tentative agenda for a typical tournament day follows. The actual event schedule may change to accommodate venue requirements. Please reference the information emails sent from the event hosts for a more up-to-date schedule.

7:30 - 8:00 Teams arrive and check in with completed Rosters.

8:00 - 10:00 Judge Interviews & Inspections

Judge Interview:

Please arrive to the hall outside the Judging rooms 2-3 minutes before your scheduled time. Bring robot, engineering notebook, control award application, and all the students on the team.

Inspection:

Please arrive to your assigned Robot Inspection station at your assigned time (you may arrive early if there is not line at your station).

Bring robot, driver station, completed self- inspection sheets, and no more than 3 students.

10:15 - 10:30 Drivers meeting (2 drivers per team)

10:15 Match lists will be distributed to 1 person per team in the Pits.

10:30 Match 1 sets up on the field, Match 2 to the queuing tables. Pits must be empty of all people except for the host team guards.

10:45 Opening Ceremony immediately followed by Qualification Matches.

12:00 - 1:00 Lunch

1:00 - 3:00 Qualification Matches

3:00 Alliance Selection

3:30 - 4:30 Semi-Finals

4:30 - 5:00 Finals

5:00 - 5:30 Awards Ceremony - If your team needs to leave before the Awards Ceremony please let the Host Mentor know that you will be leaving. Volunteers are extremely disappointed when a team is announced to receive an award and the team is not in attendance.

The Host Team, Inspire Award Winner and the Captain of the Winning Alliance will automatically advance to the MA State Championship. Based on the number of events and the expected size of the State Championship, 1 additional team will probably advance. Teams will be notified within 48 hours if they received a space to the Championship.